

**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (TANDRIDGE)**

**DATE:** 21 JUNE 2019  
**LEAD OFFICER:** ZENA CURRY, AREA HIGHWAY MANAGER



**SUBJECT:** HIGHWAY SCHEMES UPDATE

**DIVISION:** ALL

**SUMMARY OF ISSUE:**

To inform the Local Committee on the progress of the 2019/20 Integrated Transport Programme, highways maintenance programmes, Caterham Hill Flood Risk Management, Smallfield Flood Action Group and other highways and transport projects being carried out in Tandridge.

The 2018/19 parking review proposals were approved by the local committee in on 30 November 2018. Subsequently a number of obstructive parking problems have been reported in Barnetts Shaw and Chalkpit Wood. Obstructive and thoughtless parking near junctions has blocked and caused problems for the local bus service (route 594 and 595). Surrey Police have had to be called to deal with the problem.

The proposals will be included in the 2018/19 parking review for statutory consultation and implementation.

**RECOMMENDATIONS:****The Local Committee (Tandridge) is asked :**

- i) Note the contents of this report.
- ii) Agree the proposed changes to parking and waiting restrictions as shown on drawing 23 and 24 are approved.
- iii) Agree the intention of the county council to make traffic regulation orders (TROs) under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions as described in 'parking update' are advertised and that if no objections are maintained, the order is made.
- iv) Agree if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

**REASONS FOR RECOMMENDATIONS:**

Recommendation i)

Programmes of work have been agreed in consultation with the Committee, and the Committee is asked to note the progress of the Integrated Transport Scheme programme and Member Highway Fund. As well as work that is being carried out on the large scale, centrally funded maintenance and improvement schemes.

Recommendations ii)-iv)

It is proposed to add 'no waiting at any time' restrictions around the junctions on to Barnetts Shaw and Chalkpit Wood to prevent parking and help maintain traffic movement, particularly for the bus.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 On 30 November 2018, subject to final approval of Full Council in February 2019, the Tandridge Local Committee agreed a programme of capital works for the 2019/20 financial year.
- 1.2 Following the meeting held on 30 November 2018, the capital budget was subsequently amended, with each Local Committee receiving £100,000 and a further amount based on a formula which includes factors such as road length and population. As a result Tandridge Local Committee received a reduced capital budget of £166,667 from the previous amount of £181,818. This budget was approved by Full Council on 5 February 2019.
- 1.3 £76,667 of the capital budget has been allocated to fund the ITS programme approved by the Local Committee in December 2018. The balance of £90,000 be used to fund capital maintenance schemes, divided equitably between divisional members, as agreed by the Maintenance Engineer in consultation with each divisional member.
- 1.4 Members have been further advised that they will continue to receive a Member Highways Fund allocation of £7,500 per divisional member. It was agreed that the Member Highways Fund would be managed by the Maintenance Engineer on their behalf. The Cabinet Member for Highways has subsequently issued guidance to members on how the allocation can be used, including putting in place a number of constraints to avoid creating longer term problems.
- 1.5 In addition to the Local Committee's devolved budget, countywide budgets are also used to fund major maintenance (Operation Horizon), drainage works and other capital highway schemes. Countywide revenue budgets are used to carry out both reactive and routine planned maintenance works.
- 1.6 Developer contributions (CIL funding) can also be used in Tandridge to fund either wholly or in part, highway improvement schemes to mitigate the impact of developments on the highway network.

## 2. ANALYSIS:

### 2.1 Local Committee finance

The Tandridge Local Committee has delegated highway budgets for the current Financial Year 2019-20 as follows:

- Capital (ITS): £76,667
- Capital Maintenance: £90,000
- Member Highway Fund: £45,000
- **Total: £211,667**

In addition to the delegated highway budgets above, highway officers are continuing to look for other sources of potential funding for schemes.

The budgets delegated to the Local Committee outlined above were also in addition to budgets allocated at County level to cover various major highway maintenance and improvement schemes, including footway/carrageway resurfacing, the maintenance of highway structures including bridges and culverts and major drainage schemes.

### 2.2 Local Committee capital works programme

Progress on the approved Local Committee funded capital programme of highway works in Tandridge is set out in **Annex 1**. It also provides an update on schemes being progressed using Developer Contributions, Road Safety Schemes and the Parking Review.

### 2.3 Local Committee capital maintenance works programme

Divisional members are asked to contact the Tandridge Maintenance Engineer to discuss what capital maintenance works they wish to promote in their divisions. A full update on works being progressed will be provided at the September Local Committee meeting.

### 2.4 Member Highway Fund

All county members have agreed to allocate £6,000 of their Member Highway Fund towards the provision of a Revenue Maintenance Gang in Tandridge. This funding will provide each member with the gang for 4 weeks and 4 days in their division. Additional funding has been identified to enable a gang to be procured for 42 weeks.

The gang started work on 7 May 2019 and will be used to respond to requests for work raised by residents both directly to members and also to the local area team. The gang will also be used to proactively react to issues identified by members and the local area team. It should be noted that priority is given to safety issues.

The gang's workload will be spread equitably between the six divisions and monitored by the Maintenance Engineer. An update of the work carried out by the gang in the first four months will be provided at the September Local Committee meeting.

The Maintenance Engineer will be working with members to agree what additional highway works they wish to carry out in their divisions with their remaining Member Highway Fund allocation.

2.5 Parking

An update on the 2017 parking review and the 2018/19 parking review is provided in **Annex 1**.

**Proposed new waiting restrictions in Barnetts Shaw and Chalkpit Wood**

The 2018/19 parking review proposals were approved by the local committee in on 30 November 2018. Subsequently a number of obstructive parking problems have been reported in Barnetts Shaw and Chalkpit Wood. Obstructive and thoughtless parking near junctions has blocked and caused problems for the local bus service (route 594 and 595). Surrey Police have had to be called to deal with the problem.

It is therefore proposed to add ‘no waiting at any time’ restrictions around the junctions on these roads to prevent parking and help maintain traffic movement, particularly for the bus. The proposals are shown in Aon plans 23 and 24 attached to the report.

The proposals will be included in the 2018/19 parking review for statutory consultation and implementation.

**Other highway related matters**

2.6 Customer services

**Table 1** below shows the number of enquiries received between January and March 2019 compared to the number received during the same period in 2018.

<b>Period</b>	<b>Surrey Highways: Total enquiries (no.)</b>	<b>Tandridge: Total enquiries (no.)</b>	<b>Local Area Office: Total enquiries (no.)</b>
Jan – Mar 2018	45,357	5,111	1,874
Jan – Mar 2019	34,644	3,559	1,333

**Table 1: Customer enquiries**

The table above shows that for Tandridge specifically, 3,559 enquiries have been received between January and March 2019 of which 1,333 were directed to the local area office for action, of these 94% have been resolved. This response rate is slightly below the countywide average of 95%.

Between January and March 2019, Highways & Transport received 62 Stage 1 complaints of which 3 were for the Tandridge area, one of which was escalated to stage 2 of complaints process. The service was not found to be at fault following independent investigation.

## 2.7 Major Schemes

### Caterham Hill – Flood Risk Management

The flood risk management work is progressing over a broad programme of work. This is split between maintenance and surveys, capital flood defence infrastructure project and DEFRA's pilot project on adaptation to climate change.

#### **Capital Flood Defence Infrastructure Project**

The Outline Business Case has been commissioned by SCC and include input from Thames Water and both highway authorities covering the catchment area. This project is assessing 3 locations for the viability of capital works and is assessing the catchment area for opportunities for Sustainable Drainage works. This work will inform the draft local plan policy and identify locations for Tandridge District Council and the London Borough of Croydon to construct sustainable drainage using the £150,000 budget which Thames Water will make available in April 2020.

#### **DEFRA's pilot engagement project on adaptation to climate change**

The project board which consists of officers from Tandridge District Council, the London Borough of Croydon, Surrey County Council and Thames Water continue to meet with the flood action group in Caterham Hill. The catchment has also been selected as one of DEFRA's national pilot engagement projects entitled "Working together to adapt to climate change: flood and coast". The initial meeting regarding this pilot engagement project was held on 30 May 2019 and received a positive response. The description of this project is shown in **Annex 2**.

#### **Survey and Maintenance**

Initiated by the Parish Council and funded by the parish, district and county councils, the Area Highway office has delivered a programme of drainage reinstatement and surveys. This work covered 7 known wetspot locations including Park Road, Banstead Road and Roffes/Rook Lanes in Caterham and Chaldon. In total 3,000m of drainage was cleared and mapped. The culvert under Rook Lane and between 8 and 9 tonnes of material removed as part of this work. In addition to the clearance of the highway drainage network, this project has provided critical mapping of the drainage network for the flood risk model. The fund drawn from the County, District and Parish came to £35,000.

### Drainage surveys in Tandridge

Building on the success of the survey and investigation in Caterham Hill, Surrey County Council have commissioned a further investigation in the High Street of Caterham Hill and in the village of Smallfield. The output of these surveys and investigation will inform the capital flood defence schemes being developed in these locations and will be included in the flood risk modelling. A funding request to assist in delivering this has been requested by Surrey County Council to Tandridge District Council in the hope of extending the scope of the project.

### Smallfield Flood Risk Management

The project board of officers from Surrey County Council, the Environment Agency, Tandridge District Council and Thames Water have continued to support the Flood Action Group in Smallfield. This group, who have carried out

[www.surreycc.gov.uk/tandridge](http://www.surreycc.gov.uk/tandridge)

and coordinated work and meetings, merit the notice of the Committee as having had a significant effect on local flood risk and in informing the local residents of their obligations.

Over the last 6 months over 1,500m of watercourse have been cleared out and maintained by the residents of Smallfield, coordinated by George Allen in Surrey CC's Network Resilience Team. This was aided by a public drop in session attended by over 70 residents where the risk management authorities and Flood Action Group provided information and answered questions on specific issues in the catchment.

The next phase of work in the programme is the detailed drainage survey and capacity improvements project described above. This data will be added to information gathered in the watercourse survey in 2018 and used to inform future capital interventions by the authorities. This project would benefit from additional contributions and a request has been made to our partners for their support.

## 2.8 Centrally funded maintenance

### Operation Horizon

The Operation Horizon Team programmes of major maintenance works for 2019-20 for the Tandridge area are now published on Surrey County Council's website here:

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

### Severe weather recovery program

A list of roads included within the severe weather recovery programme is published on Surrey County Council's website. This lists consists of over 200 roads across the county and can be found here;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

This list is updated every month and includes information regarding when work is programmed to be carried out on each roads listed, as well as which roads have been completed. Information is also provided on those roads which have been added to the programme. All of these roads have been put forward by local members or the local highway teams.

### Winter gritting routes update

The Cold Weather Plan sets out the Winter Service for treating the highway in order to prevent ice from forming (precautionary salting), melt ice and snow that has already formed (post salting), and removal of snow in a snow event.

The Cold Weather Plan is now on Surrey County Council's website and can be found at the following location;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting>

[www.surreycc.gov.uk/tandridge](http://www.surreycc.gov.uk/tandridge)

Salting Routes can also be seen on a map on Surrey County Council's website at the following location;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/salting-and-gritting/salting-routes-in-surrey>

County Councillors can request and pay for new grit bins, or extension of use of an existing grit bin, by contacting the Maintenance Engineer, who will advise.

#### Drainage maintenance

Surrey County Council maintain 10,534 gullies and 750 soakaways in Tandridge. This is an important activity that reduces the likelihood of flooding on the public highway, and helps to keep roads and footways safe.

Not all gullies and soakaways are cleaned on an annual basis, as some require cleaning more frequently and others less so, depending on local circumstances such as whether there are trees nearby, or the location is rural or urban.

Each year, the programme of cleaning is updated and optimised based on the condition the assets were found to be in when they were last visited. The programme is also adjusted to take into account local issues such as roads where access to assets is difficult due to parked cars and other obstructions.

For 2019/20, 9,276 gullies are due to be cleaned in Tandridge, and 96 soakaways.

As the cleaning programme is managed on a Countywide basis, cleans in Tandridge will take place through the course of the year.

To date, 442 gullies, and 9 soakaways have been completed.

### 2.9 Road safety

The Road Safety Working Group meets every 6 months to review personal injury collision data provided by Surrey Police. The Road Safety Working Group is attended by Surrey County Council Road Safety Engineers, Surrey County Council Highway Engineers and Surrey Police. An update on road safety schemes that have been identified by the Road Safety Working Group is provided in **Annex 1**.

### 2.10 Passenger Transport

There are no Integrated Transport Schemes that directly contribute to improvements in passenger transport.

However the provision of improved pedestrian crossing facilities in Banstead Road, Caterham which is a scheme being funded through developer contributions, will help to improve pedestrian access to local bus stops. Consultation on this scheme is now complete and work to construct the informal pedestrian crossing will be completed by March 2020.

### 2.11 Other key information, strategy and policy development

No additional information at present.

**3. OPTIONS:**

3.1 No options to consider at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member or indeed the Committee as appropriate, whenever preferred options need to be identified.

**4. CONSULTATIONS:**

4.1 Not applicable at this stage. Officers will consult the Chairman, Vice Chairman and Divisional members as appropriate in the delivery of work programmes.

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

5.1 The financial implications of the Local Committee’s delegated budget is detailed in sections 1.2, 1.3, 1.4 and – 2.1 of this report.

The key objective with regard to the 2019/20 budgets will be managed to a neutral position.

**6. WIDER IMPLICATIONS:**

6.1 The Integrated Transport Scheme programme, the capital maintenance programme and the Local Member Fund does not significantly impact on any of the areas identified on the table below. The Integrated Transport Schemes capital maintenance and Local Member Fund work is carried out in order to improve the road network for all users.

<b>Area assessed:</b>	<b>Direct Implications:</b>
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

**7. CONCLUSION AND RECOMMENDATIONS:**

7.1 Progress on the programme of local committee capital highway works in Tandridge is set out in **Annex 1**.

7.2 An update on the Local Committee capital maintenance work programme and the Members Highway Fund will be provided at the September Local Committee meeting.

7.3 Information regarding major schemes, Operation Horizon and the Severe Weather Recovery Programme, also included within this report.

7.4 Local Committee is asked to note the highway contents of this report.

7.5 The Committee are asked to agree the proposed changes to parking and the waiting restrictions as shown in drawing 23 and 24 (**Annexes 3 and 4**) are approved. This should resolve the issues that the bus company are encountering.

## **8. WHAT HAPPENS NEXT:**

8.1 Delivery of the highway works programme will continue and a further update report will be presented to the next meeting of the Local Committee.

8.2 If agreed, subject to any objections to the proposals being resolved, a traffic regulation order will then be made and the appropriate signs and lines installed to allow the restrictions to be enforced.

### **Contact Officers:**

Anne-Marie Hannam, Senior Traffic Engineer, South East Area Team, 03456 009 009

### **Consulted:**

Not applicable.

### **Annexes:**

Annex 1: Summary of approved Local Committee capital works programme progress

Annex 2: DEFRA's pilot engagement project on adaption to climate change briefing

Annex 3: Barnetts Shaw and Chalkpit Wood, Drawing 23

Annex 4: Barnetts Shaw and Chalkpit Wood, Drawing 24

### **Sources/background papers:**

- Report to Tandridge Local Committee, 30<sup>th</sup> November 2018 – Highways Forward Programme 2019/20 – 2020/21.

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